



## **Entry Level Driver (Burlingame)**

GreenCitizen is offering an Entry Level Driver position in a fast paced, socially responsible green business.

Are you interested in an opportunity to develop logistics, operations, transportation, and warehouse skills, all while saving the environment? Do you want to join a dedicated team that is focused on finding solutions that are both environmentally and economically sustainable? Would you like to be a part of a young, growing company where your career advancement opportunities are limitless?

If so, GreenCitizen wants to hear from you! GreenCitizen has an opening for a part time to full time Entry Level Driver, and are looking for excellent candidates to join our team.

### **Job Responsibilities:**

- Load truck with supplies
- Drive a 16 ft. truck safely throughout the Bay Area, following the rules of the road
- Pick up electronics from businesses, and carefully place them into cardboard containers
- Follow pickup time frame
- Drive and complete pickups in any weather condition
- Ensure all cardboard containers or loose materials are labelled by origin or pickup ID
- Fill out paperwork
- Sign and return paperwork to manager, informing them of any changes made

### **Required Skills and Qualities:**

- Reliable and consistent performer with good attention to detail
- Professional customer interaction skills
- Must pass drug test and pass background check
- Must provide a valid California driver's license and a clean DMV printout
- Ability to lift up to 50lbs

### **Hours and compensation:**

Work hours are Monday through Friday 7 A.M. to 3:30 P.M (40 hours a week). Starting rate depends on experience. Immediate start date available.

### **Location:**

This job is based at our EcoCenter, located at 1831 Old Bayshore Highway, Suite 2, Burlingame CA 94010. We are conveniently located close to the Millbrae Bart and Caltrain station.

**How to Apply:**

1. Email a resume to [scheduling@greencitizen.com](mailto:scheduling@greencitizen.com). Write in the subject line “Entry Level Driver”.
2. Must have past direct supervisor or manager references, and pass background and drug screening checks.

compensation: **DOQ**

employment type: **full-time**

GreenCitizen is an Equal Employment Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, national origin, gender, age, religion, disability, sexual orientation, veteran status, or marital status.